



Apply now – Great opportunity!

Role:	Recreation Supervisor
Wage:	\$20.00/hr to \$23.00/hr
Benefits:	8% vacation pay, YMCA Membership, Paid sick days, Full Benefits Package, Annual YMCA Pension Contribution of 5%, Discount on child care (Excluding infant and toddler care), Paid opportunities for Professional Development
Hours:	Permanent Full-time 30-40hours/week, occasional evenings and weekends
Location:	Integris Community Centre, Vanderhoof
About the Program:	At the Integris Community Centre we believe that everyone, young and old, should have access to recreation opportunities. Our team believes in putting people first with YMCA 5-Star Service and creating environments that are welcoming, caring, and fun through meaningful relationships.

Responsibilities of this role:

- Coach and support the staff team to provide and develop quality YMCA Recreation Services.
- Ensure YMCA programs and experiences are safe.
- Maintain and contribute to an enthusiastic and positive work environment.
- Send Marketing updates about new activities and schedules.
- Build and maintain relationships with different community groups and organizations.
- Support the planning and attend community events, while representing the YMCA.
- Foster a culture of continuous improvement to delivering a 5-star customer service experience.
- Maintain all applicable YMCA policies and procedures.
- Manage user group bookings, schedules and invoicing for the centre.

Qualifications:

- Some relevant experience/education, in administration, scheduling, staffing, recreation, fitness or programming.
- Previous experience in a supervisory position and in achievement of administrative tasks is considered an asset.
- Excellent written and verbal communication, and strong interpersonal skills.
- Proven self-starter, problem solving skills, organized and takes initiative.
- Satisfactory criminal record check and clear vulnerable sector search and 3 satisfactory professional references.

To apply: Send a short cover letter and resume to

Sara Lungtoo,

Centre Manager- Vanderhoof Aquatic Centre and Integris Community Centre.

sara.lungtoo@bc.ymca.ca

The YMCA thanks all those interested in this position. Only those selected for an interview will be contacted.