



## YMCA of Northern BC

P.O. Box 1808  
2020 Massey Drive  
Prince George, BC • V2L 4V7  
[nbc.ymca.ca](http://nbc.ymca.ca)

March 24, 2020

Dear Valued YMCA Child Care Families:

Thank you for your patience as we work through this unprecedented time. I am pleased to inform you that in line with Dr Henry's recommendations, in order to support parents and caregivers who are able to provide care for their children at home during the COVID-19 pandemic; the YMCA of Northern BC will be applying to the emergency child care funding program. As a result of this emergency funding program, **if you do not require child care, you will not be charged your monthly fees effective April 1<sup>st</sup> 2020 until the COVID-19 pandemic is over.**

Dr. Henry has recognized that while some facilities may close, child care services can and must be provided in a safe manner for those families who work in critical roles. Thus, as staffing allows, we will continue to operate for families who need to attend work that is essential to the operations of our community.

By supporting families who are able to stay home, we will then be able to open temporary emergency spaces to those who are providing essential services.

Families who **do not require care due to COVID-19** related issues or concerns **and** want to **temporarily withdraw** from our services **must** complete the attached form and return it to either [Kaitlin.Keber@nbc.ymca.ca](mailto:Kaitlin.Keber@nbc.ymca.ca) (YMCA Child Care Administration) or your Child Care Coordinator on or before **4:30pm Friday March 27, 2020.**

**Please note, that if you are withdrawing from services, you will be guaranteed a space back in the program once the pandemic has ended and the emergency agreement ends** (unless at that time, your child has aged out). If you wish to remove your child from care due to COVID-19, and you decide at a later date that you want to re-enroll your child into care, we can only provide you a space during the pandemic if space is available.

For families **not withdrawing your child, you also need you to complete the attached form.** This will help us ensure that we are adequately prepared and that we do not miss any families in our communication.

Should you have further questions you may contact myself directly at [Lynette.Mikalishen@nbc.ymca.ca](mailto:Lynette.Mikalishen@nbc.ymca.ca). We sincerely appreciate all of the support that we have received, and we look forward to continuing to help children grow, thrive and lead for many years to come. Stay well!

Sincerely,  
Lynette Mikalishen  
Director of Child Care Services

*Building healthy  
communities*





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## YMCA Child Care COVID-19 Emergency Funding Program

**ALL families currently enrolled in YMCA Child Care must complete this form.**

Child(ren)'s Name(s): \_\_\_\_\_

Child Care Centre: \_\_\_\_\_

**Check One:**

I choose to **temporarily withdraw** my child(ren) from YMCA Child Care effective April 1<sup>st</sup>, 2020 until the COVID-19 Pandemic has ended and the Child Care Emergency Funding Program is no longer in place.

I choose for my child(ren) to **remain registered** in YMCA Child Care.

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

*This form must be received by YMCA Child Care Administration or your Child Care Coordinator **on or before 4:30pm Friday March 27, 2020** in order to ensure adjustment of April 1<sup>st</sup> fees, appropriate staffing and that no families were missed in this communication.*

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