THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

AUGUST 31, 2018

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC TABLE OF CONTENTS

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
STATEMENT OF OPERATIONS	3
STATEMENT OF CHANGES IN NET ASSETS	4
STATEMENT OF FINANCIAL POSITION	5
STATEMENT OF CASH FLOW	7
NOTES TO THE FINANCIAL STATEMENTS	8 - 16
SCHEDULE 1 - EXPENDITURES	17

INDEPENDENT AUDITOR'S REPORT

To the Directors of The Young Men's Christian Association of Northern BC

We have audited the accompanying financial statements of The Young Men's Christian Association of Northern BC, which comprise the statement of financial position as at August 31, 2018, and the statements of operations, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, The Young Men's Christian Association of Northern BC derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly our verification of these revenues was limited to the amounts recorded in the records of The Young Men's Christian Association of Northern BC and we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended August 31, 2018, current assets and net assets as at August 31, 2018.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of The Young Men's Christian Association of Northern BC as at August 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on Other Legal and Regulatory Requirements

As required by the Society Act of British Columbia, we report that, in our opinion, Canadian accounting standards for not-for-profits organizations have been applied on a basis consistent with that of the preceding year.

Prince George, B.C. January 14, 2019

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC STATEMENT OF OPERATIONS YEAR ENDED AUGUST 31, 2018

	2018	%	2017	%
REVENUES				
Child care	\$ 3,090,888	44.5	\$ 2,596,012	42.6
Government contracts	1,685,217	24.3	1,393,400	22.9
Membership fees	1,229,455	17.7	1,198,853	19.7
Program fees	340,415	4.9	385,425	6.3
Miscellaneous income	60,344	0.9	47,728	8.0
Gaming	176,658	2.5	205,815	3.4
Camp	151,596	2.2	138,372	2.3
Community events and donations	129,639	1.9	91,323	1.5
Facility and equipment rental	66,111	1.0	25,378	0.4
Capital joiner fees	17,017	0.2	7,735	0.1
	6,947,340	100.0	6,090,041	100.0
EXPENDITURES (Schedule 1)	6,941,154	99.9	6,013,305	98.7
EXCESS OF REVENUES OVER EXPENDITURES BEFORE OTHER ITEM	6,186	0.1	76,736	1.3
OTHER ITEM Gain (loss) on sale of tangible capital assets	391		(72,869)	(1.2)
EXCESS OF REVENUES OVER EXPENDITURES	\$ 6,577	0.1	\$ 3,867	0.1

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC STATEMENT OF CHANGES IN NET ASSETS YEAR ENDED AUGUST 31, 2018

	INVESTED IN TANGIBLE CAPITAL ASSETS	FUTURE CAPITAL RESERVE FUND		CONTINGENCY FUND RESERVE	APPR	NET ASSETS APPROPRIATED	UNRESTRICTED NET ASSETS	RESTRICTED NET ASSETS	TOTAL 2018	TOTAL 2017
NET ASSETS, BEGINNING OF YEAR	\$ 1,534,020	\$ 117,991	7	117,991	↔	36,952	\$ 36	2,694	362,694 \$ 2,169,648	\$ 2,170,747
Excess Of Revenues Over Expenditures	ı	r		1		, I		6,577	6,577	3,867
Appropriation of net assets	ı	•		ı		(6,274)		1	(6,274)	(4,966)
Reserve funding	•	3,088	φ	3,088		•	_	(6,176)	•	1
Amortization of tangible capital assets	(270,546)	ı		ı		t	27	270,546	•	ı
Purchase of tangible capital assets	121,892	•		1		ı	(12	(121,892)	•	1
Disposal of tangible capital assets	(9,630)	ı		•		ı		9,630	•	ı
Repayment of long-term debt	80,414	•		P		ſ	8	(80,414)	•	1
NET ASSETS, END OF YEAR	\$ 1,456,150	\$ 121,07	& G	121,079	4	30,678	\$ 44	0,965	\$ 121,079 \$ 121,079 \$ 30,678 \$ 440,965 \$ 2,169,951	\$ 2,169,648

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC STATEMENT OF FINANCIAL POSITION AUGUST 31, 2018

		on 1200 to 1600 de la completa del la completa de la completa del la completa de la completa del la complet
-	2018	2017
ASSETS		
CURRENT ASSETS		
Cash	\$ 1,026,434	\$ 376,801
Accounts receivable	237,746	782,718
Prepaid expenses	12,505	6,763
	1,276,685	1,166,282
RESTRICTED CASH (Note 2)	272,836	265,853
TANGIBLE CAPITAL ASSETS (Note 3)	2,745,984	2,895,747
	\$ 4.295.505	\$ 4 327 882

Approved on behalf of the board
Director

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC STATEMENT OF FINANCIAL POSITION AUGUST 31, 2018

	2018	2017
LIABILITIES		
CURRENT LIABILITIES Accounts payable and accrued liabilities Due to government agencies (Note 4) Deferred revenue (Note 5) Current portion of long-term debt (Note 6)	\$ 274,167 90,129 686,672 83,137	\$ 451,236 74,103 477,895 80,538
	1,134,105	1,083,772
LONG-TERM DEBT (Note 6)	991,449	1,074,462
	2,125,554	2,158,234
COMMITMENTS (Note 7)		
CONTINGENCY (Note 8)		
NET ASSETS (Note 9)	2,169,951	2,169,648
	\$ 4,295,505	\$ 4,327,882

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC STATEMENT OF CASH FLOW YEAR ENDED AUGUST 31, 2018

		2018		2017
CASH FLOWS FROM OPERATING ACTIVITIES				
Excess of revenues over expenditures Adjustments for items which do not affect cash	\$	6,577	\$	3,867
Amortization		270,546		270,666
Loss (gain) on disposal of tangible capital assets		(391)		72,869
Net assets appropriated		(6,274)	·	(4,966)
Change in non-angle condition assists it as (Alas 40)		270,458		342,436
Change in non-cash working capital items (Note 10)		586,964		(620,919)
· ·	\$0000000AAAAA	857,422		(278,483)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of tangible capital assets		(121,892)		(589,931)
Proceeds on disposal of tangible capital assets		1,500		1,498
,		<u> </u>		·-····································
'	Balante	(120,392)		(588,433)
CASH FLOWS FROM FINANCING ACTIVITIES Repayment of long-term debt Proceeds of long-term debt		(80,414) -		1,192,961) 1,155,000
		(80,414)		(37,961)
INCREASE (DECREASE) IN CASH		656,616		(904,877)
CASH, BEGINNING OF YEAR		642,654		1,547,531
CASH, END OF YEAR	<u>\$ 1</u>	,299,270	\$	642,654
CASH CONSISTS OF:	. .		_	
Cash Restricted cash	\$ 1	,026,434	\$	376,801
Restricted cash		272,836		265,853
	<u>\$ 1</u>	,299,270	\$	642,654

DESCRIPTION OF OPERATIONS

The Young Men's Christian Association of Northern BC (the "Association" or the "YMCA") is an independent, charitable organization dedicated to the development of people in spirit, mind and body as well as the improvement of local communities. The Association is incorporated under the Society Act of British Columbia and is a registered charity under the Income Tax Act (Canada) and accordingly is not subject to income taxes.

1. SIGNIFICANT ACCOUNTING POLICIES

The organization follows accounting principles generally accepted in Canada in preparing its financial statements. The significant accounting policies used are as follows:

Revenue recognition

The Association follows the deferral method of accounting for contributions, which include grants and donations. Externally restricted contributions are initially deferred and then recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions, including grants and donations, are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Program fees, childcare fees and membership fees are recognized as revenue over the period to which the fees relate. Funds from government sources for services are recognized as revenue as the services to which the funds relate are delivered or performed. Amounts received in advance of meeting the criteria for revenue recognition are initially deferred and then recognized as revenue when earned. Contributions related to capital development projects and capital assets represent restricted contributions and are recognized as income on the same basis as the related assets are amortized.

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments

(i) Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash, restricted cash, and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable, deferred revenue, and long-term debt.

The organization has not designated any financial asset or financial liability to be measured at fair value.

(ii) Impairment

For financial assets measured at cost or amortized cost, the organization determines whether there are indications of possible impairment. When there is an indication of impairment, and the organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in excess of revenues over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible capital assets

Tangible capital assets are recorded at cost. The organization provides for amortization using the following methods at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates and methods are as follows:

Buildings	25 years Straight-line
Computer equipment	30% Declining balance
Equipment	20% Declining balance
Furniture and fixtures	20% Declining balance
Vehicles	30% Declining balance
Grants- Tangible capital assets	25 years Straight-line

Cash and cash equivalents

Cash and cash equivalents include cash and short-term investments with maturities of three months or less from their date of acquisition, which are readily convertible into a known amount of cash, and are subject to an insignificant risk to changes in their fair value.

Contributed materials and services

Volunteers contributed time an indeterminable number of hours per year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements. Contributed materials are also not recognized in the financial statements. Contributed assets are recognized on the financial statements at fair market value.

Management estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Key areas where management has made complex or subjective judgments (often as a result of matters that are inherently uncertain) include, among others, useful lives of tangible capital assets. Actual results could differ from these and other estimates, the impact of which would be recorded in future periods.

2.	RESTRICTED CASH						
	The Organization's restricte	ed cash consists	of:				
				delan	2018		2017
	Reserve Funds - internally Endowment Fund - externa Garrett McComb Memorial YAP Dandelion Fund - exte	illy restricted Fund - externally	restricted	\$	242,158 8,500 - 22,178	\$	228,902 8,500 10,028 18,423
				\$	272,836	\$	265,853
3.	TANGIBLE CAPITAL ASS	ETS					
					2018		2017
	•	Cost	Accumulated Amortization	ł	Net Book Value		Net Book Value
	Buildings Computer equipment Equipment Furniture and fixtures Vehicles Grants- Tangible capital assets	\$ 8,900,454 260,881 536,330 301,584 138,738 (2,790,249) \$ 7,347,738	\$ 4,375,277 91,132 405,565 238,937 87,856 (597,013) \$ 4,601,754	(2	4,525,177 169,749 130,765 62,647 50,882 2,193,236)	(2	4,648,023 109,734 159,553 68,011 52,741 2,142,315)

	 2018	2017
Receiver General - Payroll source deductions Receiver General - GST collected / GST paid	\$ 85,860 4,269	\$ 73,917 186
	\$ 90,129	\$ 74,103

DEFERRED REVENUE					
	•	Opening	 Deferred	 Used	Total
Childcare Donations Gaming Gift cards Grants Membership Fitness programs Foundry Treadmills	\$	15,577 25,000 119,785 10,447 60,486 59,905 230 147,802 38,663	\$ 47,868 - 220,000 2,930 150,316 61,069 74,058 408,333	\$ (47,143) (25,000) (176,658) (1,473) (159,428) (66,835) (230) (271,261) (7,769)	\$ 16,302 - 163,127 11,904 51,374 54,139 74,058 284,874 30,894
	<u>\$</u>	477,895	\$ 964,574	\$ (755,797)	\$ 686,672

Deferred contributions related to treadmills represent the fair market value of contributed equipment and are recognized based on the useful life of the asset.

6. LONG-TERM DEBT

5.

		2018	2017
Bank Loan bearing interest at 3.2% per annum, repayable in monthly payments of \$9,674 including interest. The loan is secured by a General Security Agreement covering all assets and a Mortgage of Lease over the property. Less current portion	\$ ·	1,074,586 83,137	\$ 1,155,000 80,538
Due beyond one year	<u>\$</u>	991,449	\$ 1,074,462
Estimated principal repayments are as follows: 2019 2020 2021 2022 2023 Subsequent years Unspecified	\$	83,137 85,818 88,586 91,444 94,393 97,439 533,769	
	\$	1,074,586	

Interest on the above debt amounted to \$35,685 (2017 - \$37,828) for the year.

7. COMMITMENTS

The Society leases 11 premises from various districts and cities, with aggregate annual rents totaling \$188,831, renewed on an annual basis.

8. CONTINGENCY

The Society has a line of credit available up to \$100,000 with an interest rate of prime and is secured by a General Security Agreement covering all assets and a Mortgage of Lease over the property. There are currently no funds drawn on this demand credit facility.

9. NET ASSETS

	2018_	2017
Investment in Tangible Capital Assets Future Capital Reserve Fund Contingency Fund Reserve Net Assets Appropriated Unrestricted Net Assets	\$ 1,456,150 121,079 121,079 30,678 440,965	\$ 1,534,020 117,991 117,991 36,952 362,694
	\$ 2,169,951	\$ 2,169,648

10. CHANGE IN NON-CASH WORKING CAPITAL ITEMS

	_	2018	 2017
Accounts receivable Prepaid expenses Accounts payable and accrued liabilities Deferred revenue Due from/to government agencies	\$	544,972 (5,742) (177,069) 208,777 16,026	\$ (624,513) 11,713 210,023 (224,107) 5,965
	\$	586,964	\$ (620,919)

11. RELATED PARTY TRANSACTIONS

The society, YMCA of Northern BC and Traxler Haines are related by virtue of Robert Traxler's current position on the Board of Directors of the YMCA of Northern BC. There is no impact on the financial statements as a result of transactions involving Robert Traxler.

		***************************************	2018	 2017
Traxler Haines	Expenses - professional consulting fees	\$	1,158	\$ 197

12. EXTERNALLY RESTRICTED NET ASSETS

Various funds received or raised by the Society are appropriated for specific purposes. These include the following:

(a) Endowment Fund

(i) Donations to the fund are deposited in interest - bearing investments; interest earned by this perpetual fund is to be used by the Society, leaving the principal intact.

(b) YAP Dandelion Fund

(i) This fund is used for costs of youth driven programs in Prince George and Area.

The Board of Directors appropriated Externally Restricted funds to be used as follows:

	Endowment Fund		Garret McComb Memorial Fund	YAP Dandelion Fund		Total
Opening balance Transfer from (to)	\$	8,500	\$ 10,028	\$	18,423	\$ 36,951
Unrestricted		_	(10,028)		3,755	(6,273)
Closing balance as at August 31, 2018	<u>\$</u>	8,500	\$ 	\$	22,178	\$ 30,678

13. INTERNALLY RESTRICTED RESERVE FUNDS

The Society has the following reserve funds:

- (a) The Future Capital Reserve Fund
 - (i) Funds are set aside to finance unexpected or significant capital expenditures
- (b) The Contingency Reserve Fund
 - (i) Funds are set aside to finance an unexpected or significant change in operating revenues and / or expenditures

The Society must follow the following guidelines when using the funds from these reserves:

- (a) Funds must be approved by the Finance Committee or Board of Directors
- (b) Funds must be replenished in the next fiscal year unless there is a deficit then 50% of the subsequent years surplus will be used until the reserve is at \$100,000
- (c) A contribution of no less than 1% of revenue over expenditures before amortization will be made to both funds
- (d) No fund may exceed \$200,000

14. NON-MONETARY TRANSACTIONS

During the year the Organization accepted advertising services in exchange for facility memberships as well as reciprocal advertising services. Management determined the more reliably measurable item based on each contract and has recorded the fair value of those items either given up or received, being \$63,605.

15. SALARIES

As required by the Societies Act, the organization must disclose the amount, in aggregate, of salaries and number of employees whose salaries were over \$75,000 per annum. During the period an aggregate of \$424,096 was paid to 5 employees within the organization.

16. FINANCIAL INSTRUMENTS RISKS AND UNCERTAINTIES

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

16. FINANCIAL INSTRUMENTS (continued)

(a) Credit risk

The organization does have credit risk in accounts receivable of \$237,746 (2017 - \$782,718). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization reduces its exposure to credit risk by performing credit valuations on a regular basis; granting credit upon a review of the credit history of the applicant and creating an allowance for bad debts when applicable. The organization maintains strict credit policies and limits in respect to counterparties. In the opinion of management the credit risk exposure to the organization is low and is not material.

(b) Liquidity risk

The organization does have a liquidity risk in the accounts payable and accrued liabilities of \$274,167 (2017 - \$451,236). Liquidity risk is the risk that the organization cannot repay its obligations when they become due to its creditors. The organization reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due; maintains an adequate line of credit to repay trade creditors and repays long term debt interest and principal as they become due. In the opinion of management the liquidity risk exposure to the organization is low and is not material.

(c) Interest rate risk

The organization is exposed to interest rate risk due to the variable rate interest on their long-term debt. Changes in the lending rates may cause fluctuations in cash flows and interest expense.

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF NORTHERN BC SCHEDULE 1 - EXPENDITURES YEAR ENDED AUGUST 31, 2018

		2018	%		2017	%
Advertising and promotion	\$	109,321	1.6	\$	38,936	0.6
Affiliation fees	·	93,007	1.3	•	88,969	1.5
Amortization		270,546	3.9		270,666	4.4
Bad debts		23,261	0.3		17,223	0.3
Community engagement events		5,953	0.1		8,030	0.1
Conferences and training		103,490	1.5		105,338	1.7
Fundraising		4,688	0.1		5,262	0.1
Insurance		54,332	0.8		49,053	8.0
Interest and bank charges		92,657	1.3		98,809	1.6
Interest on long-term debt		35,686	0.5		37,838	0.6
International support		12,988	0.2		12,926	0.2
Janitorial		42,439	0.6		38,828	0.6
Licensing		3,842	0.1		-	
Office		215,951	3.1		79,710	1.3
Office and administration		11,415	0.2		16,650	0.3
Professional fees		18,116	0.3		17,243	0.3
Program supplies and expenses		577,095	8.3		530,536	8.7
Rent		209,748	3.0		134,397	2.2
Repairs and maintenance		88,937	1.3		97,555	1.6
Subcontract		8,276	0.1		17,311	0.3
Telephone		55,840	8.0		52,723	0.9
Utilities		104,613	1.5		113,157	1.9
Wages and benefits		,712,829	67.8	4	,103,111	67.4
	\$ 6	3,941,154	99.9	\$ 6	,013,305	98.7