

**** EMPLOYMENT OPPORTUNITY ****

Position Title: REC Room Staff
Terms Part Time – 6-15 hours per week
Salary: \$11.35 per hour
Start Date: November 27th 2017

Situation

The YMCA of Northern BC serves 20,000 people of all abilities, backgrounds, and stages of life in Prince George and Northern British Columbia. We are a growing, multi-service association that offers health, fitness, and recreation, licensed childcare, rehabilitation services, community support services, and summer camp.

The YMCA of Northern BC offers competitive wages and part-time employees are eligible for a complementary Adult Membership and a discount on child care services. The YMCA offers the opportunity to join a strong and exuberant team in a workplace that embraces respect, honesty, caring, and responsibility.

Purpose and Objective

To supervise a youth and family drop in space and indoor climbing wall. Engage with and offer quality services to our members and participants. Actively supervise and engage with youth ages 6-14 yrs. Ensure safety and proper climbing procedures on an indoor climbing wall. To follow YMCA policies and procedures, integrating YMCA core values of Honesty, Caring, Respect and Responsibility. To be part of the team working towards providing quality YMCA programs and services.

Key Detailed Functions (but not limited to):

- Supervise youth and family drop in space.
- Actively supervise and engage youth ages 6-14 years
- Ensure safety and proper climbing procedures on an indoor climbing wall
- Ensure quality customer services is provided to members and participants
- Track access statistics
- Track and assist in supervising volunteers
- Facilitate drop in programs when required.
- Other duties as assigned.

Competencies

Negotiation/Communication/Interpersonal Skills

- Ability to speak, write, listen, and secure information in a variety of settings. Ability to cooperate with others to achieve results. Ability to create and build relationships inside and outside the organization.



Problem Solving

- Ability to identify an issue, gathers and processes relevant information, determines possible solutions, selects appropriate responses and implements and evaluates them.

Service Strategy

- Ability to identify the needs and wants of members/participants as priority and respond in an effective and timely manner to enhance every person's YMCA experience.

Initiative/Enthusiasm/Innovation

- Ability to manage and lead in order to achieve and exceed identified goals.

Community Awareness and Understanding

- Demonstrates and promotes a personal understanding of and appreciation for the vision, mission, and values of the organization.

Qualifications

- Experience working with youth aged 6-14 years
- Satisfactory Criminal Record and Vulnerable Sector Search
- Physical ability to do the duties required

Knowledge, Skills and Abilities

- Proven excellent written and verbal communication skills
- Proven computer skills in a Windows environment
- Demonstrated ability to work effectively, both independently and as part of a team
- Ability to establish and maintain professional working relationships with members and program participants
- Commitment to customer service

HOW TO APPLY:

Please submit your cover letter, resume and application by November 24th, 2017 to Samantha Pratt at samantha.pratt@nbc.ymca.ca or by mail to:

*YMCA of Northern British Columbia
PO Box 1808
Prince George, BC
V2L 4V7*

The YMCA of Northern BC thanks everyone for their applications. Only those selected for an interview will be contacted.